



**Scaling Up Nutrition  
People's Forum**

**Annual Report 2014**

**Vision**

Working together to end hunger and under nutrition in all its forms so that within our lifetime, every mother, child and family can realize their full potential and right to adequate nutritious food.

**Mission**

To ensure high quality and tailored support for efforts to scale up nutrition in line with both national and global targets.

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## Board of Directors

Mr. Suresh Bartlett

National Director

World Vision Lanka

Ms. Kaushalya Naveratne

Senior Advisor

Sevalanka Foundation

## Scaling Up Nutrition People's Forum Secretariat

Dr. Dula de Silva

Chief Executive Officer

Mr. Prishantha Welathanthry

Project Officer

Ms. T. D. L. Madhuwanthi

Finance and Admin Coordinator

## Messages from Board of Directors

### **Fulfilling our Duty to the Nation**

While we lead in many aspects of health in the South Asian region, it is a lesser known fact that Sri Lanka has such a dire situation of nutrition when it comes to the first 1000 days of a child's life. Children's health needs immediate attention of everyone and should never be procrastinated. The life threatening situation it poses to thousands of children coerces us to unite against nutrition related problems which children face right now. We who work with children are alarmed by this situation and consider it our duty to the nation to be part of the solution. The Scaling Up Nutrition Civil Society Network has created a platform to make this issue known and also support the national efforts to bring lasting solutions.

I am pleased to present to you the progress we have made during 2014 and would like to thank everyone in the SUN Civil Society Network for their commitment towards making nutrition a top national priority.

### **An Investment for the Future**

We are faced with a huge challenge to improve the nutrition status of generations of children and as a civil society network we are committed to address this situation. Although the Network is in its infancy what we do today will have a greater impact on the lives of generations of children and on the country at large. The foundation that is laid during the early days of a child's life is an investment for the future. As they grow up their contribution to our society will be determined by the way we take care of them now.

While I am pleased with the progress we have made during this short time, I commend the Network members for their efforts to make the network stronger while taking concrete steps to address this national issue.



**Mr. Suresh Bartlett,  
National Director,  
World Vision Lanka**



**Ms. Kaushalya Naveratne,  
Senior Advisor,  
Sevalanka Foundation**

## Message from the Chief Executive Officer

### **Towards a Nourished Nation**

With an ambitious plan we have launched the People's Forum to Scale up Nutrition in Sri Lanka. In a short period of time we have been able to establish the Forum and set up operations with the support of many organizations and individuals. I would like to specifically thank Save the Children for housing the Secretariat, the Board of Directors and the Interim Executive Council for helping us to move forward with our action plans and the National Nutrition Secretariat.

The involvement of civil society is an important milestone in our efforts to scale up nutrition in Sri Lanka. The support of civil society is essential in any national endeavour. The civil society has a role to play as the problem of malnutrition is widespread in the country and I see no greater vehicle than the civil society to take the message of nutrition to the masses. To this end, I am pleased with the progress we have made during 2014 and am confident that we will grow in strength and numbers to stand up to protect the health of all Sri Lankan children. I take this opportunity to acknowledge the dedication and commitments of my team Prishantha Welathanthy, Project Manager, T.D.L. Madhuwanthi, Admin & Finance Coordinator.

Let us work towards building a nourished nation.



***Dr. Dula De Silva  
Chief Executive Officer  
Scaling up Nutrition  
People's Forum***

## Scaling Up Nutrition People's Forum - Executive Council

### Chairperson

Ms. Dilka Rashmi Peiris (Chair)      Sector Specialist – Health & Nutrition      World Vision Lanka

### Co-chairperson

Mr. William Lynch (Co-chair)      Country Director      Save the Children

### Members

Ms. R.P.M. Sandamali      Technical Specialist      Childfund

Ms. Achala Samaradiwakara      Sevalanka Foundation      National Coordinator

Mr. Chamindha Rajakaruna      Director – Partner Coordination      Lanka Jathika Sarvodaya

Ms. Visakha Tillekeratne      Director      Nutrition Alliance

Mr. Dave Maurice      Director      Nucleus Foundation

Mr. Methsiri de Silva      Consultant      Save the Children

Mr. Saman Kalupahana      Senior Manager      Save the Children

Dr. Kalana Peiris      National Advisor – Health      Plan Sri Lanka

Mr. Sathis de Mel      Executive Director      Arthacharya Foundation

Ms. Kanchana Weerakoon      President      ECO-V

### Advisors

Dr. Lalith Chandradasa (Advisor)      National Coordinator      Presidential Secretariat

Ms. Kathy Derore (Advisor)      Head of Programme      World Food Programme

## Message from Chairperson of Interim Executive Council

### **A Step in the Rights Direction**

As we share our achievement within the first year, I am pleased to say that we have taken the right steps towards ensuring children their right to survival. This is the most important right that we as adults must ensure for children. During the first 1000 days children are totally dependent on the adults who care for them. The right understanding in nutritional care is imperative to give a right start for each and every child. The Civil Society Forum has understood their role in this venture and have made commitments in this regard.

During a short span of time the Alliance has been able to launch many orientation workshops and also make a plan of action for advocating island-wide. I must thank the Alliance members and the Board of Directors for their support to achieve all this. My sincere hope is that we scale up nutrition in this country, so that no child will be deterred from reaching their full potential due to nutritional deficiencies. Our commitment to this end is a life-long one which I believe will be a priority to both the government and civil society partners, for years to come.



*Mrs. Dilka Peiris,  
Nutrition Specialist,  
World Vision*

## Project Update

Sri Lanka joined the Global 'Scaling Up Nutrition' (SUN) Movement in October 2012. Subsequently, the SUN framework and the roadmap which strongly advocates for the adoption of a multi-sector approach. The Multi Sector Action Plan for Nutrition (MSAPN) for Sri Lanka was developed after a series of consultations representing the Government, United Nation agencies, World Bank, INGOs, academics and civil society organizations (CSOs). This action plan was submitted by the National Nutrition Secretariat to the Cabinet of Ministers and approved in October 2013.

There was a need to align the civil society with other stakeholders to support the implementation and monitoring of the government MSAPN. This project was launched to full fill this gap. It is envisaged that the project will facilitate the development of knowledgeable and skilled CSOs in Sri Lanka committed to improve nutrition through-out the life cycle with special focus on maternal nutrition and young child feeding practices. In addition SUN PF alliance members will have a dialogue with each other through regular meetings thus increasing collaborate activities to scale up nutrition interventions. The goals, objective and sub objectives as per the project document are listed below;

### Goal:

Collective national and global political and financial commitment in a sustainable manner in place in realizing that Sri Lanka does become a nourished nation

### Objective:

Initiate and sustained multi-sector coalition of civil society organizations to advocate, monitor and evaluate national nutrition interventions for by considering nutrition as a high priority development issue in Sri Lanka by 2015

### Sub Objectives:

- 1) To establish a strong, sustainable and inclusive multi-sector civil society alliance
- 2) Strengthen the capacity of the civil society to influence policy formulation, implementation and monitoring while building relationship with government and the donor community
- 3) To mobilize Civil Society Alliance to advocate and report on the response to malnutrition in Sri Lanka, mobilise CSA – Sri Lanka to incorporate global best practices and recommendations in their responses to improve Nutrition in Sri Lanka

2014 was a challenging year for Scaling Up Nutrition (SUN) People's Forum. Though the project was delayed we managed to achieve the set targets within a period of 6 months. Thanks to the sheer commitment of the stakeholders and the support of the members. The setting up of the Interim Executive Council was a significant feat. Both local and international NGOs which have a focus on nutrition joined the Forum. A total of 10 organizations have come on board. Following this, we were able to set up the SUN People's Forum Secretariat with 3 staff members.

## Project Update

The physical location of the Secretariat was chosen to be the Save the Children office. This proved to be a wise decision as the support we received from Save the Children was immense. During this period we were able to register the SUN People's Forum as a company (Non Profit). This gave the Forum the required legitimacy to work in Sri Lanka and also sign an agreement with Save the Children as a partner. Special thanks is due to Mr. William Lynch, the Country Director of Save the Children for the space provided to work towards scaling up nutrition.

Without much delay the SUN PF prepared their plan of action and set out to deliver on those activities. The progress report records the successes we achieved during the third and fourth quarters of 2014.

We managed to establish close relations with the National Nutrition Council. A tribute is due to Dr. Lalith Chandrasena for his unconditional support for the People's Forum. His endorsement of the project was invaluable as it helped us to expand the activities to the district.

The project made significant steps in its first year and have many challenges for the second year to develop the capacity and mobilize the civil societies to scale up nutrition and develop a complementing culture within the civil societies.



**Prishantha  
Welathanthy ,  
Project Manager**

## Project Progress

### Interim Executive Council

In May 2014, Interim Executive Council for the Civil Society Alliance was established consisting of eight leading non-governmental organization in the country. Eight organizations namely World Vision Sri Lanka, Plan International Sri Lanka, Sevalanka Foundation, Lanka Jathika Sarvodaya, Nucleus Foundation, Child Fund, Save the Children International and Nutrition Alliance. Later Palm Foundation, Arthacharya Foundation joined the interim Executive Council as a member. Six Interim Council Meetings were held in 2014.



### Technical Sub-committees

SUN PF effort is to positively influence the implementation of Multi-sector National Action Plan, the coalition works in three areas: food security, communication, and nutrition during Frist 1000 days. Three technical subcommittees were formed under these three thematic areas with the aim to mobilising and building capacity of CSOs to monitor the implementation of government action plans under each area.



### Better communication for Nutrition

The main responsibility of the sub -committee for better communication for nutrition is to ensure correct messages on nutrition are communicated to communities in an efficient manner. Furthermore, the committee will also be vigilant to possible violations of code of conduct relating to the overall nutrition development in the country.

## Project Update

### **Frist 1000 days of nutrition**

The sub - committee for the first 1000 days will promote the first 1000 days concept. In doing so, the committee will work with relevant stakeholders to develop an integrated approach for the promotion of maternal nutrition, exclusive breast feeding and proper weaning practices.



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### **Food Security**

This sub - committee will identify innovative ideas and strategies to link up Scaling up Nutrition activities with livelihood and agriculture programs.

The three subcommittees developed Terms of Reference (TORs) and guidelines for their respective areas. An organization was selected for each subcommittee to coordinate and lead the activities. The lead organization of the Technical Subcommittees are as follows;

- 1) Better Communication – Nutrition Alliance
- 2) Food Security and Economics – Sevalanka
- 3) First 1000 days – Child Fund

The three technical sub-committees held a series of workshops to develop advocacy plans for each pillar.

- Three workshops were conducted to develop the food security advocacy plan.
- Two workshops were conducted to develop the advocacy plan for Civil Society to develop the roles and responsibilities of civil societies on communication in relation to nutrition
- A workshop was conducted to develop the advocacy plan for the 1st 1000 days. Prior to this meeting, a series of Focus Group Discussions were conducted by the team leader with different groups to identify the gaps.

### **SUN PF Orientation Workshops**

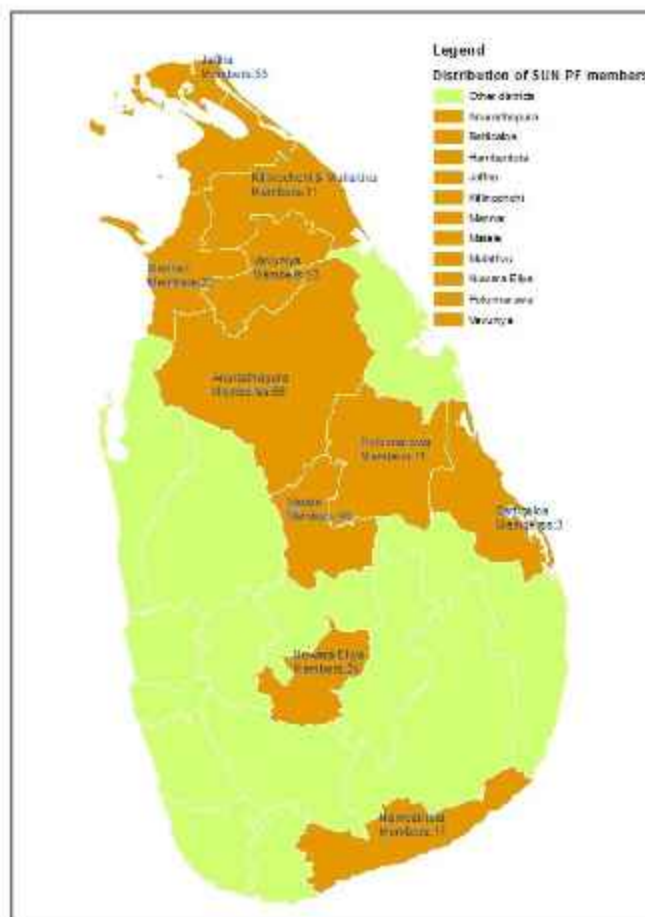
During 2014 SUN PF conducted 11 orientation workshops in 10 districts. A total number of 398 participants from 266 organizations participated and the objective of these workshops was to introduce the SUN People's Forum and their activities and motivate CBOs and NGOs to form the SUN Civil Society Alliance. District Nutrition Committees were established in all 10 districts.



**Table 1 : SUN PF Orientation Workshops by Participants by organizations**

District	No of participants	No of Organizations
Anuradhapura	102	66
Nuwara Eliya	36	24
Hambantota	22	17
Polonnaruwa	18	11
Mannar	34	22
Vavuniya	31	13
Kilinochchi/Mullaitivu	22	11
Jaffna	53	53
Matale	68	46
Batticaloa	12	3
<b>TOTAL</b>	<b>398</b>	<b>266</b>

**Distribution SUN PF Members - 2014**



## Key Challenges

### Key Challenges

There was a six (06) months delay in initiating the project implementation due to delays in preliminary asks such as signing of the legal agreement between WFP and SCl; establishment of the Secretariat; registration of the SUN PF. The considerable delay at the outset of the project has implications on the completion of some of the project activities, hence the Board of Directors of the SUN PF are considering a request for a no cost extension for a further 06 months.

### Lessons Learned

- Relying on secondary information sources on identifying existing local CBOs was found to be ineffective since majority of the listed organizations in the databases were not active. This led SUN PF to carry out a mapping exercise in order to select relevant member organizations for the forum.
- Continuous engagement and capacity building of CSOs is critical to achieve the objectives of the movement and ensure the sustainability of the intervention.

## Financial Statements

SCALING UP NUTRITION PEOPLE'S FORUM (GUARANTEE) LIMITED  
STATEMENT OF FINANCIAL POSITION  
31 DECEMBER 2014

	NOTE	31.12.2014 Rs.
<b>ASSETS</b>		
<b>NON CURRENT ASSETS</b>		
Property, Plant and Equipment	01	-
		-
<b>CURRENT ASSETS</b>		
Cash at bank	02	3,559,162.61
Cash in hand		14,905.00
		3,574,067.61
<b>TOTAL ASSETS</b>		<b>3,574,067.61</b>
<b>EQUITY AND LIABILITIES</b>		
<b>ACCUMULATED RESERVES</b>		
Accumulated Fund		(0.00)
Liabilities		
Save the Children		3,574,067.61
		3,574,067.61
<b>TOTAL EQUITY AND LIABILITIES</b>		<b>3,574,067.61</b>

## Financial Statements

### SCALING UP NUTRITION PEOPLE'S FORUM (GUARANTEE) LIMITED STATEMENT OF COMPREHENSIVE INCOME FOR THE PERIOD 29.08.2014 TO 31.12.2014

	NOTE	31.12.2014 Rs.
Donations/Grants Received	03	4,917,337.39
Direct Expenses	04	3,203,549.31
Administrative Expenses	05	1,710,034.87
Finance Expenses	06	3,753.21
Excess of Funds Received over Expenditure		(0.00)
Provision for Income Tax		-
Excess of Funds Received over Expenditure after tax		(0.00)

The accounting policies and notes on pages 06 through 12 form an integral part of the financial statements.

## Financial Statements

SCALING UP NUTRITION PEOPLE'S FORUM (GUARANTEE) LIMITED  
 NOTE TO THE FINANCIAL STATEMENT  
 31 DECEMBER 2014

<b>PROPERTY, PLANT &amp; EQUIPMENT COST</b>	<b>Balance as at 01.01.2014</b>	<b>Additions/ (Disposals)</b>	<b>NOTE 01 Balance as at 31.12.2014</b>
	-	-	-
	-	-	-
<b>DURING THE YEAR ADDITIONS</b>			
<b>Furniture</b>			
01 No Filling cabinet with 4 drawers			-
			-
<b>CASH AT BANK</b>			
NTB -100020000065			3,559,162.61
			<b>3,559,162.61</b>
<b>DONATIONS /GRANTS RECEIVED</b>			
Save the Children International			8,491,405.00
			<b>8,491,405.00</b>

## Financial Statements

<b>DIRECT EXPENSES</b>	<b>NOTE 04</b>
1. No filing cabinet	22,477.50
Capacity building training for CSF member staff	89,203.50
District bases training workshops for MOH's	320,005.75
In country travel cost for CSA secretariat staff	43,738.00
Monthly meetings of Sun PF steering commission	11,842.00
Organize Sun PF Visibility Walk	275,050.50
Preparation of policy feed back	956.00
Produce visibility materials	20,000.00
Set up the interim steering committee	172,157.00
Sun orientation meetings at district level	449,712.00
Technical subcommittee meeting	17,029.50
Transport/vehicle cost for CSA secretariat	153,983.00
Workshop to develop advocacy plan with guidelines for CSF improving food capacity	241,335.56
Pre -Incorporation Expenses	1,386,059.00
	<b>3,203,549.31</b>

# Financial Statements

## SCALING UP NUTRITION PEOPLE'S FORUM (GUARANTEE) LIMITED NOTE TO THE FINANCIAL STATEMENT 31 DECEMBER 2014

<b>ADMINISTRATIVE EXPENSES</b>		<b>NOTE 05</b>
Staff Salaries	<b>05-A</b>	1,515,750.00
EPF Contribution		84,600.00
ETF Contribution		21,150.00
Company Incorporation charges		60,222.87
Printing & Stationery		28,312.00
		<b>1,710,034.87</b>
<b>STAFF SALARIES</b>		<b>NOTE 05-A</b>
Staff salary -CEO		741,750.00
Staff Salary -Project Coordinator		419,250.00
Staff Salary -F & A Coordinator		354,750.00
		<b>1,515,750.00</b>
<b>FINANCE EXPENSES</b>		<b>NOTE 06</b>
Bank Charges		3,753.21
		<b>3753.21</b>

These Financial Statements are in accordance with the requirements of the Companies Act No 07 of 2007.

**Dr.Dula De Silva**  
Chief Executive Officer

**T.D.L.Madhuwanthi**  
Finance & Admin Coordinator

**SUN PEOPLE'S FORUM**

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